

Date - 22/03/25

To,
The Director
B.S. College of Engineering and
Technology,
Phaphamau, Prayagraj.

Subject - Application for hostel cancellation

Dear Sir,
I am writing this letter to inform you that I am leaving the hostel permanently from and semester due to some financial issues. So I am requesting you to the reduce remaining hostel fee from the balance. I hope you will approve my request.

Yours sincerely
Muskan Bohani

Director
Signature