

Section 4

Ans.2

- **Performance Appraisal** thus is a systematic and objective way of judging the relative worth of ability of an **employee** in performing his task. **Performance appraisal** helps to identify those who are performing their assigned tasks well and those who are not and the reasons for such **performance**.

Six modern performance appraisal methods

- **Management** by Objectives (MBO) ...
- 360-Degree Feedback. ...
- Assessment Centre **Method**. ...
- Behaviorally Anchored Rating Scale (BARS) ...
- Psychological **Appraisals**. ...
- Human-Resource (Cost) Accounting **Method**.

Recruitment refers to the process of identifying, attracting, interviewing, selecting, hiring and onboarding employees. In other words, it involves everything from the identification of a staffing need to filling it. Depending on the size of an organization, **recruitment** is the responsibility of a range of workers.