

Ques 2 :->

Presentation Skills :->

→ Presentation skills are the skills you need in delivering effective and engaging presentations to a variety of audience.

→ These skills cover a variety of areas such as the structure of your presentation, the design of your slides, the tone of your voice and the body language you convey.

Steps to Structuring your presentation

1. Purpose
2. Audience pre-assessment
3. Opening your presentation
4. Body of presentation

5. closing your presentation

Test planning :->

→ A test plan is a document describing software testing scope and activities

→ It is the bases for formally testing any software / product in a project.

Test plan types :->

(1) Master test plan :->

→ It is a single highlevel plan for project

(2) Test level specific plans :->

1. unit test plan
2. integration test plan
3. System test plan
4. Acceptance test plan.