**CURRICULUM VITAE**

**SHALOO PANDEY **

**At- C/O-B. Geri M.P.H.SCHOOL, BUXAR**

**P.O. - BUXAR**

**Dist. - BUXAR**

**E-mail ID: shaloopandey028@gmail.com**

**Mob: 8765338406, 8765338405**

**OBJECTIVES:**

* To take initiative, work under pressure & balance multi-task assignments.
* To be a good team member especially in situations where tough & high stress goals have to be achieved.

**EDUCATION PROFILE:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Examination- Passed** | **Board / University** | **Name of the School / College / Institute** | **Year of -Passing** | **Division** | **% age of Marks** |
| 10th | B.S.E.B., PATNA | M.P.HIGH SCHOOL,BUXAR | 2006 | 1st | 62.00 |
| 12th | B.I.E.C., PATNA | M.V.COLLEGE,BUXAR | 2008 | 2nd | 52.00 |
| GRADUATION | V.K.S.U., ARA | M.V.COLLEGE,BUXAR | 2011 | 1st | 63.00 |
| POST-GRADUATION | G.B.T.U., LKO | S.I.M. ALLAHABAD | 2012 | PURSUE |  |

**SPECIALIZATION**: - HR & MKT.

**EXTRA CURRICULAR ACTIVITIES:**

Have actively sought career and professional enhancement courses in keeping with current environmental needs.

|  |  |
| --- | --- |
| **Years** | **Experience** |
| Nov’ 2010 | TALLY |

**SUMMER TRAINING**

**TITLE-** ROLE OF HR IN EMPLOYEE`S WELFARE & SATISFACTION

**DESCRIPTION-**I Have completed summer training project at Hindalco, Renukoot.

**DURATION-** 45 days

**STRENGTH:**

* Willing to take extra responsibilities to get the work done.
* Quick study enjoys new challenges.
* I like to make something new from zero level giving a wide and sufficient scope to prove my ability and skills.
* Briefly I like to inspire instead of manage.

**PERSONAL PROFILE:**

* Name : SHALOO PANDEY
* Father’s Name : SUDAMA PANDEY
* Mother’s Name : LALSA PANDEY
* Date of Birth : 28/03/1991
* Permanent Address : C/O-B.GIRI M.P.H.SCHOOL,BUXAR
* Sex : FEMALE
* Marital Status : UNMARRIED
* Nationality : INDIAN
* Languages Known : HINDI,ENGLISH

**DECLARATION**

I hereby declare that above statements are true to the best of my knowledge & belief.

Place : ALLAHABAD

Date : 11/11/2013 **SHALOO PANDEY**