

**ENGAGEMENT OF GRADUATE APPRENTICE TRAINEES
(ENGINEERING) AS PER THE
APPRENTICES ACT,1961**

HPCL is a Government of India Enterprise under the Ministry of Petroleum and Natural Gas (MOP&NG), Government of India. It is engaged in Refining, Storage, Distribution and Vishakhapatnam and vast marketing network consisting of Zonal offices, Regional offices, Terminals, Pipeline networks Aviation Service stations, LPG Botting Plants and Inland Relay Depots etc. spread across India.

HPCL proposes to engage Graduate Apprentice Trainees – Engineering [Civil/ Mechanical/ Electrical/ Electrical & Electronics/ Electronics & Telecommunication/ Instrumentation / Computer Science/IT only] at Locations spread across India for a period of one year as per provision of Apprentices Act, 1961 and the Rules thereof

Engagement of Graduate Apprentices {Engineering}

IMPORTANT DATES

*Commencement of Online Application on NATS Portal: **01-10-2019***

*Last date of Online Application on NATS Portal: **15-10-2019***

Description	Age Limit	Qualification Criterion	Monthly stipend
Graduate Apprentices Engineering (only) <ul style="list-style-type: none"> • Civil/ • Mechanical/ • Electrical/ • Electrical & Electronics/ • Electronics & Telecommunication/ • Instrumentation/ • Computer Science/ IT) 	Min. 18 yrs. and max.25 yrs. as on 01-10-2019 . Age relaxation by 5 yrs. For SC/ST,3 yrs. For OBC-NC and 10 yrs. For PWD	Engineering Graduation in [Only Civil/ Mechanical/ Electrical/ Electrical & Electronics/ Electronics & Telecommunication/ Instrumentation/ Computer Science/IT] with 60% aggregate marks of all semesters/ years for Gen/OBC-NC and 50% for SC/ST/PWD/(VH/HH) Candidates.	Rs.25000/-

ELIGIBILITY REQUIREMENTS:

- Only Indian national are eligible to apply.
- Only the candidates registered and approved on the national Apprenticeship Training scheme (NATS) web portal and by BOAT will be considered for selection to undergo ONE YEAR Apprenticeship Training.
- Engineering Graduates in Civil/Mechanical/ Electrical/ Electrical & Electronics/ Electronics & Telecommunication/Instrumentation/Computer Science/ IT streams who have completed Engineering Graduation after May 2018 onwards are eligible to apply. Candidates passed out prior to May 2018 are not eligible for apprenticeship training.
- Candidates belonging to General/OBC-NC category must have 60% aggregate whereas candidates belonging to SC/ST/PWD (VH/HH) must have 50% aggregate marks in all years/semesters in qualifying examination.
- All the qualifications specified above should be recognized by Board of Technical Education/ UGC/AICTE
- Age Limit: Minimum 18 years and maximum 25 years as on **01-10-2019**. Max. Age relaxation by 5 yrs. for SC/ST, 3 yrs. for OBC and 10 yrs. for PWD (VH/HH) Candidates.
- Relaxations in Eligibility criterion, Age and Reservations will be as per Government Guidelines / Apprentices Act, 1961.
- Candidates who have been engaged previously as Apprentice or are undergoing Apprenticeship training elsewhere under the Apprentices Act, 1961 are not eligible to apply.
- Candidates who have got work experience of one year or more are not eligible to apply.
- Candidates applying for HPCL on NATS Portal after **15-10-2019** will not be considered.

SELECTION METHODOLOGY

- Candidates fulfilling all the above mentioned eligibility criteria will be called for Interview. Management reserves the right to restrict the number of candidates

to be called for **Interview which will be tentatively scheduled in the month of November/ December 2019.**

- All India merit list will be drawn basis the academic results of engineering degree and Scores in the INTERVIEW.
- Final offer for Apprenticeship Training would be subject to clearing the Medical Test as per HPCL standards and submission of all documents / certificates towards proof of Age, Qualifications, Caste, Medical certificate of PWD and medical fitness etc., as may be applicable.

PROCESS TO APPLY FOR APPRENTICESHIP AT HPCL

- Once candidates have enrolled themselves on NATS Portal, candidates log onto NATS Portal using their USER ID/Email ID and password.
- Once logged in, on the home page, candidates have to click on "ESTABLISHMENT REQUESTS" and select option "Find Establishment" from drop down menu.
- Once candidates click on "Find Establishment", the page appears with two "Search Criteria", i.e. Options to search by 1) Preferences and 2) Establishment Name.
- Among the search criterion options select Establishment Name, candidates need to type Hindustan Petroleum Corporation Limited and click on option "Search".
- Once candidates click on search, apprentice vacancies at Hindustan Petroleum Corporation Limited appears. Candidates need to Click on establishment name "Hindustan Petroleum Corporation Limited" and select "Apply" button.
- Once candidates click on "Apply" button a message appears as given below "Successfully applied for the training position".
- The candidates can confirm if they applied for the establishment by checking under the tab Establishment Requests.

IMPORTANT POINTS TO NOTE

- HPCL does not give any commitment/assurance on providing permanent/temporary employment to Apprentices on successful completion of Apprenticeship period.

- ***The Apprentices who would successfully complete the period of apprenticeship training in the Corporation would be accorded relaxation / preference in the Recruitment norms. Such relaxation would be accorded in two stages i.e. (i) with regard to relaxation in age while computing the eligibility of a candidate (Graduate Apprentice Trainee) to the extent of the period for which the concerned applicant Graduate Apprentice Trainee had undergone Graduate Apprenticeship training in any of the Corporation's establishment, not exceeding one year and (ii) according additional 5% of the marks, such apprentice secures in the entrance/GATE exam, and reckoning such grace marks alongwith the marks secured by the candidates in the entrance/GATE exam for the purpose of shortlisting of the candidates for subsequent stage of selection. It is clarified that mere successful completion of Apprenticeship Training in the Corporation would not accord any right of recruitment / selection, save and except the relaxation mentioned above.***
- Furnishing of wrong/false information will lead to disqualification and HPCL will not be responsible for any of the consequences of furnishing such wrong/false information. If any of the above discrepancies w.r.t to eligibility parameters, furnishing of wrong intimation and or suppressing of any material fact detected/notice even after engagement, his/her training will be liable for termination without any further notice. Canvassing in form during any stage of engagement process will lead to cancellation candidature.
- **Apprentice will be placed for training at locations spread across India. Therefore, only the Candidates willing to be placed at any of the locations across India should apply.**

GENERAL CONDITIONS

- The engagement of Apprentices will be governed by the Apprentices Act 1961 / Apprentices Amendment Act, 1973 and Rules thereof.
- The engagement as Apprentice Trainees will be for a period of ONE YEAR only.
- Candidates selected as Graduate Apprentice Trainee shall be paid monthly stipend of 25000/- (Rupees Twenty-Five Thousand Only).
- The reserved category candidates are required to submit SC/ST/OBC-NC and PWD (VH/HH) certificate/s in the prescribed format application (the formats can be downloaded from our site www.hpclcareers.com)

NOTE : Candidates are "NOT" Required to submit hard copy of application forms to HPCL. The details filled in the online Registration / application form will be considered final & no changes will be entertained w.r.t personal or any other details later on.

- Interview call letter will be sent over NATS Portal and no hard copy will be sent to the candidates. All communications will be thru the email ID/ Mobile Number provided by the candidates in his/her online application.
- Application with incomplete / wrong particulars will be not considered. The email ID & Mobile number provided in online Registration/ application should remain valid for at least one year. Candidates must use proper e-mail IDs created in their names. **Applications with pseudo/fake email IDs will attract appropriate actions under the law.**
- All the details given in the online Registration form will be treated as final & no changes will be entertained. Any request for change in category (GEN/SC/ST/OBC-NC/PWD-[VH/HH]) once filled in the online Registration/Application Form will not be considered and accordingly concessions/relaxation applicable will not be extended.
- In case large number of applications are received, HPCL reserves the right to raise the minimum eligibility standards/ criteria.
- In case of less number of applications are received, HPCL reserves the right to modify the selection process.
- HPCL reserves the right to determine the total number of apprentices to be engaged/candidates to be selected at any stage of selection process.
- Reimbursement of 2nd class rail fare by the shortest route for interview is admissible for outstation SC, ST, PWD candidates appearing for interview, provided the distance travelled is not less than 30km. (candidates opting center/venue for interview other than the venue nearest from mailing address will not be reimbursed travel fare). The candidates will be required to fill in the Travel Allowance (TA) Form. (The format can be downloaded from our site www.hpclcareers.com) and submit it along with original Tickets/Travel Proof for travel undertaken. This reimbursement is not applicable to candidates who are already in central/state Government services/PSUs.
- Management reserves the right to restrict the number of candidates to be called for interview/medical tests without assigning any reasons.
- **All the candidates are required to remain updated at each step of the selection process by visiting NATS portal.**
- **All queries pertaining to the selection process may be addressed to HPCL Apprentice Engagement Team on e-Mail ID:**
apprentice_tat_gat@mail.hpcl.co.in