

To,
The Control Room,
Shambhu Nath Institute of Engineering & Technology,
Jhalwa, Allahabad

Dear Sir,

I am writing this letter to inform you that I will not be using the bus service from now onwards as I have arranged another conveyance for myself.

I want my name to be removed from the list so that I don't get charged using the bus service from now onwards.

I look forward to the response of this application as soon as possible.

Thank you;

Best Regards,

Shalini Kathuria

Computer Science Engineering
2nd year (CS-2)

ID:- 17BTCS0146.

~~CR~~ ~~6 months~~
~~6 Months~~ ~~26/10~~