

To

Date: 07/08/19

The CAO

SGI, Prayagraj

Subject: Regarding Time Relaxation for Fee Deposition

Respected Sir

I, Satyam Pandey 16BTEC0082, am taking admission in
B-Tech. Because of some financial problem I am unable to deposit
the full fee now. I am depositing Rs. 20000/- now. I will
deposit the remaining amount by end of November

Please allow me.

Yours Sincerely

Satyam Pandey

30 Oct
[Signature]