

To,

The Director

SI.E.T Jhalwa, Alid

Subject : Request for fee concession

Respected Sir,

I, Ritika Srivastava of 3rd year studying in CS branch of your college would like to inform you that I want 50% fee concession. I scored 74.5% in second year and this concession was given in the previous two years also

Therefore, I request you to please grant me 50% fee concession
Thanking you 77.5%

Yours obediently
Ritika Srivastava
1516210066
15BTFC0043

1st yr. fees - 51400/-
2nd yr. " - 53400/-

Date
24/07-2017

Allowed
[Signature]
20/09/17