

To,

The CAO
R. K. Sir
Shambhunath Institute of Law
Jhalua, Prayagraj.

Sir,

I Ankit Sharma student of BALLB 4th Semester was using bus facility till 2nd Semester. After second semester because of Road construction and family problem I left the bus facility and not used bus facility in third and as well as fourth semester. Before the third semester exam while taking the admit card I had mentioned in an application that I am not using the college bus facility and coming college by my private vehicle. I have submitted my total fee of this year except the bus fee.

So kindly it is my request to you that remove my bus facility from my college data.

Date → 25/02/2019

Yours Sincerely
Name → Ankit Sharma
College Id → 17SLAW0027
BALLB. 4th Sem

Mark
Dustees