

To

The finance officer.  
SIET ghalwa  
Allahabad.

8<sup>th</sup> of Aug, 2017

Sub: Application regarding dues fine.  
Sir,

Most respectfully I want to draw your kind attention above given subject that college furnished me fine due late submission of fee and it is due to the college doesn't accept DD of Grameen Bank of Baroda and after this I also give application to CAO of SIET for remission of fine but it doesn't clear till now. So, I requested to you please remit my fine.  
Thanking you.  
Yours faithfully,

Name:- Rahul Mishra

id:- 14btce0293.

Roll no:- 1416200047

Branch: Civil (4<sup>th</sup> year).

1200k last year  
19/8  
S. V. K. Mishra  
Pl. remission fine  
of Rs. 2000/-  
S.V.K.  
8.8.17