

To,

The CAO

Shambhunath Group of Institutions
Jhalwa Allahabad.

Respected Sir,

I am Upasana. I am pursuing B.Tech II year from mechanical branch. I am writing this for concession of my fees. Prior to my fees was 50% of tuition fees. I request you to grant the permission for the concession of my fees again. It will be really very helpful if you will give the permission.

I hope you understand the situation and take prompt action.

Thanking You

Yours sincerely

Upasana

B.Tech (ME-1).

16BTME0026

06.05
1st Year fees
51,400/-

Encl: 1. 1st Year Marksheet.

AK
21/9