

To

The CAO

Shambhunath Group of Institutions

Jhalwa Allahabad

Respected Sir,

I am Vaishnavi, pursuing B-Tech 1<sup>st</sup> year from mechanical branch. I am writing this application for concession of my fees. Dist to my fees was 50% of tuition fees. I request you to grant the permission for the concession of my fees again. It will be really very helpful if you will give the permission.

I hope you understand the situation and take prompt action.

Thanking You

Yours Sincerely

Vaishnavi

B-Tech (ME-I)

16BTME0221

Encl: 1st Year Marksheet

Rs. 61  
1st year fees  
5/400/-

All  
21/09