

To,

The CEO,
SIET, JHALWA,
Allahabad,

Dear Sir,

Respectfully, I beg to say that I am a student of your college and my ID is 14btcs0276. I regularly come with my scooter. One day, there was an accident and that was exam time so, next day I used college bus & that was my need so. I was at jhalwa, suddenly saif sir checked the bus and I gave my ID to him. After some days, 13,000 extra bus fee is added in my remaining balance. So, therefore I request you to kindly remove this 13,000 rs. amount from my account.

Thank you.

Date: 5/12/17

50%

5/12

Your Obidient

Ankur Jaiswal

14btcs0276

CS, 4th year