

To,
The President,
Uttam Shambhunath Institution
Jhalwa, Prayagraj


Subject:- Request for extension of Time for one week.

Dear Sir,

I hope this message find you well.
I am writing to formally request an extension of time for a minimum period of one week due to unforeseen circumstances that is my father salary has not yet come, I am unable to pay the fee in original time frame.

Thank you for your understanding and support.
I look forward to your positive response.

discount of 5000/- of


28/12/24

Allowed for one day i.e. 29/12/24 of
for deposit of fee.


28/12/24

Your Sincerely,
Sakshi Singh

StuId - 23MBA50051

Department:- MBA (SIM)

Contact - 7007149276