

To,

The Director
Shambhunath College of Education.

Subject: Application for fee Concession.

Respected Sir,

With due respect, I beg to state that I am Kaminee Singh, a regular student of BBA 2nd year 3rd Semester of your college.

Kindly be mentioned that due to my father's unexpected death our financial condition is very weak and in 1st year my mother suffers a lot in collecting money for my fee. So, it's a request to you please understand our problem and help us by giving concession in my fee of this year.

It's a humble request to you please understand our problem I will be grateful to you.

5000/- per year

K. K. K. K.

Thanking You
Yours respectfully
Kaminee Singh.
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