

To,

The HOD

Shambhuranath Institute of Management (SIET)

Subject: Application for late fee submission  
due to financial problems.

Respected Sir,

With due respect, I would like  
to inform you that I could not deposit my  
fee within the given deadline. Due to  
financial difficulties, I am unable to pay  
the amount on time. (25,125)

I am aware of  
the late fee penalty, and I am willing  
to pay the same. I request you to  
kindly allow me to pay the late fee  
and grant me the opportunity to  
continue my vavira.

Thank you for understanding.

Yours sincerely,

Rohan Singh

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