

To,

The president

Shambhunath institute of engineering and Technology  
(Jhalwa, Prayagraj)

Subject:

Date: 20-02-2024

Dear Sir,

I am currently doing B.TECH from your college. I am student of Btech first year (Section-B). Sir my pending amount of college fees is forty one thousand. Due to some financial condition, I want a concession in my rest amount of fees of twenty thousand (20000).

Sir, please approve my request.

Thanking you,

Name - Prajwal Singh.

Student Id - 23BTCS0259

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2/2/24