

To,
Head of Department,
Shambhuranath College of Education,

Date :- 18/sep/2023

Subject :- Application for Fee Concession

Respected ~~Madam~~^{Sir},

My name is Sara Safaraz
and I am a student of your college studying
in BBA 1st year. I belong to a middle
class family, in which my father is no
more so, there is no source of income for
my family.

Therefore, from the bottom of my
heart, I request you to kindly grant me a Rs 5000
full fee concession. If you do this for me
then my family will be forever grateful
to you.

Thanking you,

Rs 5000/-

KK Anwar

Yours sincerely
Sara Safaraz

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