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To,
The director,
SHAMBHUNATH GROUP OF INSTITUTIONS,
Thalwa, Prayagraj

Date - 22 Sept' 2023,

Respected Sir,

Subject - For Fee concession.

With due respect, I would like to inform you that I am a fourth year student Shikha Singh from SIL. Sir, my father died when I was in first year, he was the only earning member of our family after him we are suffering from financial crisis, in my family there is my younger sister too, who is also studying. In 2nd and 3rd year my fees was deducted that was very helpful.

Therefore, I request you to please give me concession in fee so that I can continue my studies properly. Sir, I had performed better in my academics and I am also a regular student. Kindly, help me for my future, I assure you will not be disappointed by me.

Your faithfully
Shikha Singh
Law 4th year

1/1/2023

Rs. 5,000/-