

To

The Director

Shambhunath Group of Institutions

Jhalwa, Prayagraj

Respected Sir,

Most respectfully, I beg to say that due to some financial issue in my family, I was unable to submit my college fee on time but now I cleared my due. But management charged 500 rupees extra as fine. And I have to pay it due to exam pressure.

Sir, kindly request you to return my 500 rupees which I paid as a fine.

Thank you

*exempted fine of 500/- only*

*S*  
1915723

Student Id! - 20SBCA0019

Yours obediently

Vandana Maurya

BCA (3<sup>rd</sup> year)

Date - 19/05/2023