

To,

Dr. R.K. Singh

Director and CAO

Shambhunath Group of Institution

Jhalwa ,

Prayagraj .

Date : October 20, 2022

Subject : Request for bus fare Concession .

Respected Sir,

With due respect, My name is kausstubh Tiwari , I study in 3rd Year of Shambhunath Institute of Law and My roll number is 20SLAW0122 .

I am writing this letter to request a concession on bus fare. My bus number is 69 and bus route is from Sadwa colony (Starting Point) to end point (Shambhunath Group of Institution) . I am requesting possible concession of Bus fees for financial reason , My fathers's annual Income is 2.4 laes and it is very difficult to manage along with the expenses of studies and Transport .

Please Consider my case and I will be grateful for your kind consideration .

Your Sincerely ,

Kaustubh Tiwari

Dis
Bus fee
Rs 2000/-
7/11/22